



West Potomac High School

Social Studies World History 1 Meeting Notes

Date: 11/17/15

Present: Laura, Julie, MaryAnn, Becky, Jeanine, Brian, Colleen, Iris, Sal

Topic	Lead	Time	Desired Outcomes	Next Steps/Person Responsible/Due Date
Norms	All	1	<ul style="list-style-type: none"> • Be on-time • Computers away, • Listen • Do assigned tasks 	
Celebrations	All	3	Good stuff?	China Books were successful for Honors.
Reminders & Roles	All	1	<ul style="list-style-type: none"> • Folder clean-up: <ul style="list-style-type: none"> -China—Laura; MaryAnn -Greece—Becky; Julie • China <ul style="list-style-type: none"> -Common Q's--complete -Final on-level version (edit): Jeanine -Final honors version (edit):MaryAnn -Retake on-level: Jeanine -Retake honors: Julie 	All tasks being worked on or completed.
River Valley test data	All	5	How does it look?	Students had trouble with the WRV Common Questions. Reviewed and discussed revision of questions.
Early interventions	All	5	Who and what next	Low turnout for week 1. Discuss giving extra credit for coming to remediation; write passes and encourage students.
China	All	5	Testing/ Pacing/ Lesson ideas/ sharing	On track to test Thursday - Monday

Date: 11/9/15

Present: Laura, Julie, MaryAnn, Becky, Jeanine, Brian, Colleen, Iris, Michelle

Topic	Lead	Time	Desired Outcomes	Next Steps/Person Responsible/Due Date
Norms	All	1	<ul style="list-style-type: none"> • Be on-time • Computers away, • Listen 	

			<ul style="list-style-type: none"> Do assigned tasks 	
Celebrations	All	3	Good stuff?	Good result on testing so far on India
Test check in	All	10	Move as needed—keep in my impact on other units	
Reminders & Roles	All	1	<ul style="list-style-type: none"> Folder clean-up: <ul style="list-style-type: none"> -China -Greece India retake <ul style="list-style-type: none"> -Honors-done -On-level: ? China <ul style="list-style-type: none"> -Common Q's--complete -Final on-level version (edit): -Final honors version (edit): -Retake on-level: -Retake honors: 	<p>China – clean up folder Laura for on-level, MA for Honors</p> <p>Greece – on-level cleanup Becky, Honors, Julie</p> <p>Jeanine – will edit on-level China test and retake – complete by Nov. 18</p> <p>MA – will do the edits for Honors China and Julie will do retake – complete by Nov. 18</p> <p>Testing by Nov. 23</p>
Friday Share Fair	All	3	We need a vocab lesson to share...	Colleen and Becky have a vocab word with definition and matching picture with “speed dating” game
River Valley test data	All	5	How does it look?	Laura will compile for next class
Early interventions	All	5	Finalize plans	Each team member is responsible for adding in their remediation students name in the Excel sheet on the W drive Assignments were made for skills and teams to work on Remediation:
China	All	5	Pacing/ Lesson ideas/ sharing	